

## 2019 Summer Camp Counselors Positions

The Somali Canadian Cultural Society of Edmonton (SCCSE) is a leading non-profit organization that was established as a non-profit organization in 1991, incorporated in March 2001 and is currently a registered charity. SCCSE is committed to providing many programs and services to the Somali and Multicultural community including social, educational, recreational and cultural activities. SCCSE's mission is to promote and develop the Somali and Multicultural communities' traditional values and sense of belonging as well as deliver programs that meet the needs of the community.

**SCCSE is seeking 22 young adults that would be interested in the following position: Summer Camp Counselors**

### Job Description

The Summer Counselor will be responsible for the operation and implementation of the organization's summer camps on a day-to-day-basis. Responsibilities include: supervision of children/youth, planning and implementing of camp daily activities and performing few administrative duties. The Summer Camp Counselor will report to the Site Coordinator.

**Title:** Camp Counselor

**Positions:** 22 positions available including one Camp Counselor position with a Lifeguard Certification.

**Status:** Full-Time (9 weeks - 30 hours/week)

**Wage:** \$15/Hour

**Location:** Edmonton, North Side (Calder School) & South Side (Mary Hanley School)

**Work Terms:** Weekdays, Sunday July 7 and 4 days for a camp outside of Edmonton (Total 9 weeks of employment, 30 hours/week) between June 24<sup>th</sup> - August 23<sup>rd</sup>, 2019

### Responsibilities

Reporting to the Camp Coordinator, the Camp Counselor will be responsible for:

- Creating daily activities for camp participants
- Keeping accurate records and reports of all activities and camp participants
- Taking attendance of camp participants and supervising them during all camp activities
- Taking primary responsibility for the health, well-being and happiness of participants at the camp
- Implementing safety regulations and emergency procedures
- Preparing for and actively participating in pre-camp training and weekly meetings
- Providing weekly written reports about camp status to Camp Coordinator
- Meeting/communicating regularly with camp Coordinator regarding concerns, updates & challenges
- Performing other duties as required.

### Required Qualifications

- Candidates certified in First Aid/Level C CPR Certifications are preferred but not mandatory
- Candidates must have valid Criminal Record Check for the Vulnerable Sector
- One of the 20 counselors must have Life Guard Certification
- Candidates should be prepared for physical labour of lifting and/or moving of objects if required
- Experience with children in a camp or educational setting preferred
- Two of the 20 positions must have photographic/video editing skills.

### Required skills and knowledge

- High energy, self-starter
- Experience and/or desire to work with children and youth in an academic and leisure camp setting
- Excellent people skills and a friendly, responsible, service-oriented attitude
- Strong communication and teamwork abilities
- Able to problem solve effectively
- Speaking and understanding Somali Language is an asset.

Please submit your cover letter and resume to [mussa.yussuf@somaliedmonton.com](mailto:mussa.yussuf@somaliedmonton.com)

Application Deadline: **Friday June 9, 2019**